

BPCSU
Our Voice, Our College!

BPCSU
Our Advice

BPCSU
Our Opportunities

BPCSU
Our Union

2024/2025

STUDENT EXEC ELECTION PACK

WWW.STUDENTFIRST.ORG.UK

STUDENTSUNION@BPC.AC.UK

BPCSU

Bournemouth & Poole College Students' Union

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WHY BE A STUDENT EXEC?

Putting students first is the very ethos of what we do here at BPCSU. As a Student Exec, you will learn new skills, make new friends as you help us make The College a better place for every one in that is part of our community.

BECOME THE VOICE FOR ALL BPC STUDENTS

GROW IN CONFIDENCE

IMPROVE YOUR CV

ATTEND MEETINGS AND HELP OUT AT EVENTS

IMPROVE THE COLLEGE FOR FUTURE STUDENTS

WHAT IS A STUDENT EXEC?

A Student Exec is a Student Leader, who will be seen as a representative of all students. You will be expected to work on projects that help to make the college even better, attend meetings, attend training days, workshops and help out at Student Union events. You will have an opportunity to create, manage and execute your own project!

As a Student Exec, you will be expected to meet and greet other students, get them chatting about their experiences in The College and see if you can get them involved with the amazing work you will be doing with us.



THE ROLES AVAILABLE

BPCSU STUDENT PRESIDENT

As our Student President, you will be the figure head for the Students Union. You will be responsible for leading the Student Exec team through projects and events that will create change for current and future Bournemouth and Poole College students.

Help us increase amazing opportunities for our students and help continue to build BPCSU'S strong reputation within our local community.

You will work closely with the Student Engagement and Enrichment team and will pitch projects, reports and student feedback to the College Principal and Governors. By attending meetings and training sessions, you will have the opportunity to collaborate with staff and with the local community.

BPCSU VICE PRESIDENT

Working closely with the BPCSU Student President, you will create change in The College, by assisting in presenting student feedback, reports and projects to College Staff, Principal and Governors. You will collaborate with the Student Execs and College staff to help us make even more amazing opportunities for our students and to also help us maintain our strong reputation in the local community.



STUDENT EXECUTIVE OFFICER

What is it that you are passionate about? What would you like to represent in this College? How can The College change to make things better for current and future students?

In this role you will be collaborating with other Student Execs, the Student President and Vice President as well as College staff and members of our local community. You will have the opportunity to create and lead on your own projects, to attend college meetings, help run and plan events and to help us give our students a voice and a safe space to give us feedback about their experiences. It is important as a Student Exec, that you are approachable to all students and can encourage them to give us ideas about what they want to see happen within The College. We want you to help us provide even better opportunities for our students as well as helping us move the Student Union forward.

You will have every opportunity to take part in training sessions and workshops, you will have a chance to go off site and network with different organisations and participate in activities that will not be open to main stream students.

Submit a manifesto on what it is you would like to change for our students and what projects you would like to create.



HOW TO NOMINATE YOURSELF

TOP TIPS!

**SPELL CHECK
YOUR WORK!**

**GET CREATIVE! MAKE THE
DOCUMENT COLOURFUL AND
EYE CATCHING!**

**PREPARE FOR
CAMPAIGN**

Writing a manifesto can be hard, a good way to start is by telling people what course you are studying and it might be worth going into brief detail about your interests or if you do any working in the community.

Talk a little about your College experiences, link this to why you want to be a Student Executive and what it is you intend to do in your time with the Student Union.

It is always useful to tell students why they should vote for you and how you intend to make your ideas of change a reality.

Once you are happy with your manifesto, please email it over to studentsunion@bpc.ac.uk.



ELECTION RULES

- 1.** The BPCSU elections are subject to the law and college policies. Candidates and their campaign teams must not break the law or any college policy.
- 2.** The election will be conducted in accordance with the BPCSU constitution and the returning officer's interpretation of these is final.
- 3.** All students have the right to vote independently and without pressure from candidates or any other individual acting on their behalf.
- 4.** Candidates cannot vote on behalf of others. If a student's needs help, they should ask a member of Student Union staff.
- 5.** Votes are cast online. Any electrical device which can be used to vote will be classed as a polling station. Any signed area with vote here will be classed as a polling station. Candidates must not interfere with any polling station.
- 6.** The BPCSU and Bournemouth and Poole College cannot endorse any candidate and serve solely to ensure the election is run freely and fairly.
- 7.** Candidates Manifestos must conform to the guidance within the nomination and Election Pack.
- 8.** Election rules are decided by the returning officer. Candidates in breach of these rules are subject to penalties as decided by the returning officer. Such penalties can include, but not limited to; verbal warnings, written warnings and disqualification from the election.
- 9.** Candidates may withdraw from the election at any point by informing the returning officer by sending an email to stewartb@bpc.ac.uk.
- 10.** The returning officer reserves the right to postpone or stop the election at any time if they believe the election is not being conducted in a fair manner.

VOTING PROCEDURES

- Voting will be done online on your personal devices.
- All members of the union may vote by online vote.
- Votes will be cast online. All students will have access to vote in either way that is deemed by the member as appropriate.

THE RETURNING OFFICER IS RESPONSIBLE FOR THE FINAL INTERPRETATION OF THE RULES AND PROCEDURES. THE RETURNING OFFICER WILL BE THE STUDENT ENGAGEMENT AND ENRICHMENT COORDINATOR.

- The votes will be counted by the “single transferable voting system”.
- Re-Open nomination shall be a candidate for all positions.
- The elections counts will be conducted by Union staff after the voting period is finished.

VOTING HINTS

TELL YOUR MATES

Seems obvious but telling everyone you know that you are running for the elections the better! Voting takes a few seconds of their time to tick a box and put in one of our ballot boxes or to click a button online. Every enrolled student at the college is eligible to vote! Tell your class. Tell someone else's class. Tell them to pass it on!

SOCIAL MEDIA

If you can make a poster, why not make a 'vote for me' like page on Facebook or on X, perfect to add the link for the online voting. Make sure you are representing yourself and the college well and again everything linked is appropriate

DESIGN AND PUT UP POSTERS

With our help printing we can plaster some 'vote for me' posters around the college. You can make it as simple or as creative as you want (as long as it is appropriate and non-offensive) full details in this pack.

THE DON'TS

- The following has been tried, and then the candidates have been caught out and taken out of the running for elections so don't do the following...
- Reach into the ballot box and tamper with any of the ballot papers
- Take a stack of ballot papers, fill them in with your name and post them. All ballot boxes are monitored and all slips have to be filled in next to the box.
- Intimidate any of the other candidates or 'trash talk' them.
- Post anything online or in any other publication related to the election that could bring the proceedings into disrepute.

ELECTION TIMELINE

NOMINATIONS OPEN

29TH APRIL - 19TH MAY

MANIFESTO DEADLINE

19TH MAY

ELECTIONS

20TH MAY - 24TH MAY - 2PM

RESULTS DAY

24TH MAY - 5PM

CONTACT US

Please don't hesitate to reach out to us if you have any questions. We are always happy to help.

01202 205 511 (Opt 4)

studentsunion@bpc.ac.uk

Bournemouth room 106 / Poole room 49

www.studentfirst.org.uk